

Safety Action Meeting Referral Form

For use by non-government service providers and government agencies other than Police.

All domestic violence victims, whether female or male, identified as at serious threat aged 16 or above in a local area should be referred to a SAM.

To be included on the agenda, victims must be referred to the appropriate LCP.

Please email completed form to:

sam.wollongong@womenillawarra.org.au or sam.lakeillawarra@womenillawarra.org.au

Victim at Serious Threat	
Date of Birth	
Contact Number	
Address	

Has the victim consented to the referral?

Yes	
No, if no why not?	

It is best practice to seek a victim's consent before sharing their information with another service provider, including at or in relation to a SAM. However, in certain limited circumstances Part 13A allows service providers to share information without a victim's consent where it is necessary to prevent or lessen a serious threat to their safety, or the safety of their children or other persons.

Referrer Information

Referring Agency	
Referrer Name	
Contact Number	
Email	
Date of Referral	

Victim identified as at serious threat based on (select one)

	Domestic Violence Safety Assessment Tool (DVSAT)
	Professional judgement
	Other risk identification tool

Details of Children (Names and D.O.B)

Perpetrator Details

Name	
D.O.B	
Address	
Relationship to Victim	

Remember – Any government or non-government service provider can refer a victim at serious threat to a SAM, not just Police. Non-Police referrals should be sent directly to the SAM Coordinator.

If you wish to refer a victim to a SAM, it is important to consider whether they are **currently** at serious threat. There may be victims with a long history of experiencing domestic violence who have complex needs, but who are not currently at serious threat due to domestic violence. It is vital that SAMs remain focused on those victims who are currently at serious threat due to domestic violence. If you are unsure about making a SAM referral, you should call the SAM Coordinator to discuss the matter

Please provide background information/ major risk indicators:

Does the victim have any specific requirements that need to be addressed? (For example, housing)

Have you made any other referrals for the victim?

No	
Yes (please provide details)	

Have you completed the Mandatory Reporter Guide regarding any child protection concerns?

Yes No

If "Yes" was a report to FaCS made? Yes No